

Chippewa Fire District  
District Officers Meeting Minutes  
July 13<sup>th</sup>, 2023, at 18:30  
(In person and Google Meet)

**Meeting called to order** by Chief Scott Bernette at 18:30 hours with the following Officers present: Scott Bernette, Mike Nowak, Samantha McTaggart, Clayton McTaggart, Derek Lane (online), Charles Holloway, Cory Jeffers, Eric Hennlich, Cory Scheidler, Kris Krall, Rob Krejci, Ron Wolf (online), and Olicia Steindorf.

**Approve Last Meeting Minutes** – Motion made by Mike Nowak and seconded by Cory Jeffers to approve the minutes from the April meeting as posted. Motion passed on a voice vote.

**Training:** Complete UL Fire Safety Research Institute “Impact of Ventilation on Fire Patterns”.

**Old Business:**

Employee Reviews: The Officers talked about doing employee reviews as another part of the process to have better communication with our members. Captains would review their crews, Deputy Chief would review their Captains and Training Officer, and the Chief would review the Deputy Chiefs. It was talked about possibly doing them quarterly or maybe in May and November of each year. We will discuss this topic further at the next Officers’ Meeting.

**New Business:**

SOP 101 General Rules and Reg: Chief Bernette went over the changes submitted for review. Motion made by Capt. S McTaggart and seconded by DC Jeffers to approve as posted. Motion passed on a voice vote.

SOP 101-1 Harassment: Chief Bernette went over the new SOP submitted for review. Motion made by Capt. C McTaggart and seconded by DC Jeffers to approve as posted. Motion passed on a voice vote.

SOP 101-2 Alcohol and Substances: Chief Bernette went over the new SOP submitted for review. Motion made by DC Jeffers and seconded by DC Scheidler to approve as posted but to follow up with the attorney on several topics for the next meeting. Motion passed on a voice vote.

SOP 101-3 Conduct: Chief Bernette went over the new SOP submitted for review. Motion made by DC Jeffers and seconded by DC Scheidler to approve as posted. Motion passed on a voice vote.

SOP 111 Fire and EMS Paid on Call Comp: Chief Bernette went over the changes submitted for review. Motion made by DC Jeffers and seconded by Capt. Krejci to approve as posted. Motion passed on a voice vote.

SOP 301 Orientation Program: Chief Bernette went over the changes submitted for review. Motion made by DC Jeffers and seconded by DC Scheidler to approve as posted. Motion passed on a voice vote.

SOP 1000 EMS Rules: Chief Bernette went over the changes submitted for review. Motion made by DC Jeffers and seconded by DC Scheidler to approve as posted. Motion passed on a voice vote.

SOP 1201 Dive Team Operations: DC Jeffers went over the new SOP submitted for review. Motion made by DC Nowak and seconded by DC Scheidler to approve as posted. Motion passed on a voice vote.

SOP 2012 Dive Team Member SCUBA Support: DC Jeffers went over the new SOP submitted for review. Motion made by DC Nowak and seconded by TO Holloway to approve as posted. Motion passed on a voice vote.

SOP 2012-1 Dive Team Member SCUBA Diver: DC Jeffers went over the new SOP submitted for review. Motion made by Capt. Krall and seconded by DC Scheidler to approve as posted. Motion passed on a voice vote.

SOP 2012-2 Dive Team Coordinator: DC Jeffers went over the new SOP submitted for review. Motion made by DC Nowak and seconded by Capt. S McTaggart to approve as posted. Motion passed on a voice vote.

**Reports or updates from Station/Shift Officers:**

Station 1: DC Nowak talked about the Electric Car Fire Blanket and Driver Check off for Station 1 vehicles.

Station 3: DC Jeffers talked about the training bldg. and staffing issues.

Station 6: DC Scheidler talked about new tool placement on vehicles and CTY T closing.

Shift Officers: Capt. Steindorf and FF/CCEMT-P Junk to head up recruitment at the District.

Fire Chief: Chief Bernette reviewed District Chain of Command and Chippewa County CAD Map Link.

**Safety, Health, and Training Topic:**

Safety (DC Nowak)

Old Business:

ICS Vests WIP – money was approved for this project. DC Nowak to get updated pricing and ordering.

New Business:

Structure Fire Debriefing needs to be done after calls. Will investigate possible ways to do this virtual or in person.

Health (DC Scheidler): nothing at this time.

Training: (DC Jeffers):

New Business:

Fire Tactics updates by the committee – next meeting will be at 5:30pm prior to Officer meeting.

Live Fire training in August at Station 1 on 8/9/2023 (St 3 and St 6) and 8/16/2023 (St 1)

**Near Misses Report:**

The near misses – Tender Operations and spotters. Also talked about the fatal fire a department had recently.

**Other Concern/Topics:**

Capt S McTaggart talked about fall Department picnic to be possible held on 09/16/2023 at the Hallie Ballfields

**Adjournment:**

Motion made to adjourn at 20:30 by Mike Nowak and seconded by DC Jeffers. Motion carried on a unanimous voice vote.