

**Chippewa Fire District Fire Commission Board Meeting Minutes  
Tuesday, April 25, 2023, at 6:30 pm – Howard Fire Station**

1. **Meeting called to order by Mr. Koplitz** according to Chapter 19.84 of the Wisconsin State Statutes at 6:30 pm.
2. **Roll Call:** The following members answered present: Mr. Rod Koplitz, Ms. Sue Cance, Mr. Jeff Bennesch, and Mr. Dan Dienger.
3. **Approve Minutes:** Mr. Dienger made a motion to approve the **January 24, 2023, Fire Commission Meeting Minutes, seconded by Ms. Cance.** Motion carried on a voice vote.
4. **Public Comments:** Mr. Staber reminded the District Board of Commission to follow statute Chapter 62.13 which states the duties of the Commission.
5. **Personnel Appointments, Promotions, and Departures:** Mr. Bernette presented his update on new members and members that have resigned from the Fire District. Report attached to the minutes. **Mr. Bennesch made a motion to approve Personnel Appointments, Promotions, and Departures report as presented, seconded by Ms. Cance.** Motion carried on a roll call vote.
6. **Old Business:**
  - A. Finalize SOP 102, Disciplinary Action, review changes made and approve. Ms. Cance stated a typo error. **Mr. Bennesch made a motion to approve SOP 102, with correcting typo error, seconded by Mr. Dienger.** Motion carried on a voice vote.
  - B. Finalize SOP 103, Grievance Process, review changes made and approve. **Mr. Dienger made a motion to approve SOP 103, seconded by Mr. Bennesch.** Motion carried on a voice vote.
  - C. Discuss/Act on Roll of Fire Commission Board Re-Hire and Firing Practice's, and Involvement from Past Discussions. Discussion on the involvement with hiring and promotions. Mr. Bernette will create an SOP for the current hiring process and interview process. Mr. Salm explained to the Commission for a disciplinary action situation, the Commission has the authority to investigate and file complaints. The consequence is being the judge of what was investigated or the complaint. The Commission must remain independent of the action being conducted.
7. **New Business: None**
8. **Chief's Report:** Mr. Bernette presented his report. Report attached to the minutes. Mr. Koplitz inquired about the retention of employees. Mr. Bennesch asked about the EMS sponsorship with the District. Mr. Staber recommended asking Karen Hurd and Jesse James to attend the next Commission Meeting.
9. **Next Meeting Date and Location:** July 25, 2023, at 6:30 pm at Lafayette Fire Station.
10. **Adjournment:** **Mr. Bennesch made a motion to Adjourn, seconded by Ms. Cance.** Motion carried on a voice vote. Meeting adjourned at 7:18 pm.

Draft minutes to be approved at the July 25, 2023, Meeting.

Minutes Submitted by:



Rita Erickson, Recording Clerk