

Chippewa Fire District Fire Commission Board Meeting Minutes
Tuesday, January 24, 2023, at 6:30 pm – Chippewa Fire District

1. **Meeting called to order by Mr. Koplitz** according to Chapter 19.84 of the Wisconsin State Statutes at 6:35 pm.
2. **Roll Call:** The following members answered present: Mr. Rod Koplitz, Ms. Sue Cance, and Mr. Dan Dienger. Mr. Jeff Bennesch is absent.
3. **Approve Minutes:** Ms. Cance made a motion to approve the **October 25, 2022, Fire Commission Meeting Minutes, seconded by Mr. Dienger.** Motion carried on a voice vote.
4. **Public Comments:** Mr. Matthews commented on the Fire Commission Meetings audio be available on the website.
5. **Personnel Appointments, Promotions, and Departures:** Mr. Bernette presented his update of new members and members that have resigned from the Fire District. Report attached to the minutes. **Mr. Dienger made a motion to approve Personnel Appointments, Promotions, and Departures report as presented, seconded by Ms. Cance.** Motion carried on a voice vote.
6. **Old Business:**
 - A. Review Attorney Recommended Changes to SOP 102, Disciplinary Action. Discussion on the recommended changes. No other suggestions from the Commission Board.
 - B. Review Attorney Recommended Changes to SOP 103, Grievance Process. Discussion on the recommended changes. The Commission will have Mr. Gierhart review the SOP.
7. **New Business:**
 - A. Review SOP 2006, Career Firefighter/Paramedic. Review of the highlighted changes. No other changes noted.
 - B. Review SOP 2007-2, Fire Inspector Paid on Call. Review of the highlighted changes. No other changes noted.
 - C. Review SOP 2007-3, Fire Investigator Paid on Call. Review of the highlighted changes. No other changes noted.
 - D. Review SOP 2008-0, Training Officer. Review of the highlighted changes. No other changes noted.
 - E. Review SOP 2011, Station Deputy Chief. Review of the highlighted changes. No other changes noted.
 - F. Review Members to have equal access to the Fire Commission. Mr. Koplitz stated the current process for members will stay in place.
 - G. Discuss Yearly Meetings with the Fire Chief and Deputy Chiefs. The Commission will meet with the Fire Chief and Deputy Chief at the Officers meeting.
 - H. Discuss Meeting New Members before Probation is up. The Commission will attend the awards ceremony to meet new members.
 - I. Discuss the Fire Commission reviewing Internal Promotions. This process will be the same as the hiring process with having a member present when reviewing internal promotions.
8. **Chief's Report:** Mr. Bernette presented his report. Report attached to the minutes.
9. **Next Meeting Date and Location:** April 25, 2023, at 6:30 pm at Howard Town Hall/Fire Station.
10. **Adjournment:** Ms. Cance made a motion to **Adjourn, seconded by Mr. Dienger.** Motion carried on a voice vote. Meeting adjourned at 7:28 pm.

Draft minutes to be approved at the April 25, 2023, Meeting.

Minutes Submitted by:  Rita Erickson, Recording Clerk