

Chippewa Fire District Fire Commission Board Meeting Minutes
Tuesday, October 25, 2022, at 6:30 pm – Lafayette Fire Station

1. **Meeting called to order by Mr. Koplitz** according to Chapter 19.84 of the Wisconsin State Statutes at 6:30 pm.
2. **Roll Call:** The following members answered present: Mr. Rod Koplitz, Ms. Sue Cance, and Mr. Jeff Bennesch. Mr. Norb Dienger passed away 10/19/22.
3. **Approve Minutes: Mr. Bennesch made a motion to approve the July 26, 2022, Fire Commission Meeting Minutes, seconded by Ms. Cance.** Motion carried on a voice vote.
4. **Public Comments:** Mr. Doug Matthews requested for the January 2023 Agenda, policy for Firefighters to propose SOPs to the Commission Board. Mr. Bernette stated it would go against the current structure of the Fire District.
5. **Personnel Appointments, Promotions, and Departures:** Mr. Bernette presented his update of new members and members that have resigned from the District. Report attached to the minutes. **Mr. Bennesch made a motion to approve Personnel Appointments, Promotions, and Departures report as presented, seconded by Ms. Cance.** Motion carried on a voice vote.
6. **Old Business: none**
7. **New Business:**
 - A. Discuss/Act on Hiring Procedure. Discussion to continue having a Commission member present for the interview process. Mr. Bernette stated the date of interviews would be posted for Commission members to attend. Rebecca Shervey asked if the Commission Board would be part of Fire Inspection position negotiations with the Fire District Board. Ms. Cance stated that is the Fire Boards responsibility.
 - B. Discuss Attorney Recommended Changes to SOP 102, Disciplinary Action. Discussion on the recommended changes. **Ms. Cance made a motion to table SOP 102 for further review until January Meeting, seconded by Mr. Bennesch.** Motion carried on a voice vote.
 - C. Discuss Attorney Recommended Changes to SOP 103, Grievance Process. Discussion on the recommended changes. **Ms. Cance made a motion to table SOP 103 for further review until January Meeting, seconded by Mr. Bennesch.** Motion carried on a voice vote.
 - D. Discuss Attorney Recommended Changes to SOP 104, Probation and Requirements. Discussion on the recommended changes and 18-month probation period for every position. **Mr. Bennesch made a motion to approve an 18-month probation period for every position, seconded by Ms. Cance.** Motion carried on a voice vote. **Ms. Cance made a motion to approve SOP 104 as presented with 18-month probation period for every position, seconded by Mr. Bennesch.** Motion carried on a voice vote.
Note: Item B,C, and D, Act is not on Agenda.
8. **Chief's Report:** Mr. Bernette presented his report. Report attached to the minutes. Mr. Koplitz commented on Mr. Dienger's years of involvement with the Fire District and Village of Lake Hallie.
9. **Next Meeting Date and Location:** January 24, 2023, at 6:30 pm at Chippewa Fire District Station 1.
10. **Adjournment: Ms. Cance made a motion to Adjourn, seconded by Mr. Bennesch.** Motion carried on a voice vote. Meeting adjourned at 7:42 pm.

Draft minutes to be approved at the January 24, 2023, Meeting.

Minutes Submitted by:

Rita Erickson, Recording Clerk