

Chippewa Fire District Fire Commission Board Meeting Minutes
Tuesday, April 26, 2022, at 6:30 pm – Village of Lake Hallie

1. **Meeting called to order by Mr. Koplitz** according to Chapter 19.84 of the Wisconsin State Statutes at 6:30 pm.
2. **Roll Call:** The following members answered present: Mr. Rod Koplitz, Ms. Sue Cance, Mr. Norb Dienger and Mr. Jeff Bennesch.
3. **Approve Minutes: Mr. Bennesch made a motion to approve the January 25, 2022, Fire Commission Meeting Minutes, seconded by Ms. Cance.** Motion carried on a voice vote.
4. **Public Comments:** None.
5. **Personnel Appointments, Promotions, and Departures:** Mr. Bernette presented his update of new members and members that have resigned from the district. Report attached to the minutes. **Mr. Bennesch made a motion to approve personnel appointments, promotions, and departures report as presented, seconded by Mr. Dienger.** Motion carried on a unanimous voice vote.
6. **Old Business:** None.
7. **New Business:**
 - A. Discuss/Act on Resuming the Hire/Fire/Promotion and Demotion Process back to the Fire Commission Board. Discussion and the understanding of internal hiring and external hiring process of employees. The Commission is in agreement with continuing this same process.
 - B. Discuss/Act on SOP's, bring new procedures from pause since COVID. Ms. Cance asked about SOP's coming before the Commission for approval that are about hiring, firing, and qualifications for jobs. Mr. Bernette explained from the guidance of legal counsel, the SOP's are not for the Commission to approve. The Commission does not have optional powers to create SOP's and needs to be impartial.
 - C. Discuss/Act on Full time Career Fire Inspection Position. Discussion on the position job announcement and the position not being a Deputy Chief level. Ms. Shervey asked why this is not a lateral move from her current Tank Inspector position to Fire Inspector. Mr. Bernette explained this position is new and must be presented to everyone. **Mr. Bennesch made a motion to approve the full time Career Fire Inspection Position announcement, seconded by Mr. Dienger.** Motion carried on a voice vote. Ms. Cance-nay.

Mr. Bennesch left at 7:15pm.

8. **Chief's Report:** Mr. Bernette presented his report. Report attached to the minutes.
9. **Next Meeting Date and Location:** July 26, 2022, at 6:30 pm at Howard Fire Station/Town Hall.
10. **Adjournment: Ms. Cance made a motion to Adjourn, seconded by Mr. Dienger.** Motion carried on a voice vote. Meeting adjourned at 7:27 pm.

Draft minutes to be approved at the July 26, 2022, Meeting.

Minutes Submitted by:

Rita Erickson, Recording Clerk