

Chippewa Fire District  
District Officers Meeting Minutes  
July 8th, 2021, at 18:30  
(in person and via Zoom)

**Meeting called to order** by Chief Scott Bernette at 18:30 hours with the following Officers present: Scott Bernette, John Andersen, Mike Nowak, Jim Campbell, Samantha McTaggart, Clayton McTaggart, Charles Holloway, Cory Jeffers, Josh Rihn, Eric Hennlich, Jeff Frederick, TJ Schemenauer, Duane Wallsch, Joe Scheidler, Jake Grotthus, Peter Arriola, and Bob Kaspar

**Approve Last Meeting Minutes** – Motion made by John Andersen and seconded by Mike Nowak to approve the 6<sup>th</sup>; 2021 Officers Meeting as posted on the website. Motion passed on a roll call vote 17-0.

**Training:** Training was Officer 1 Lesson 6 posted on webpage. Please complete and submit your signed form to Chief Bernette.

**Old Business:**

None

**New Business:**

SOP 109 District Application Process: Chief Bernette went over the proposed changes to this SOP. Several changes were suggested and agreed upon. Motion made by John Andersen and seconded by Samantha McTaggart to approve as posted on the website with the agreed changes. Motion passed on a roll call vote 17-0

SOP 109 1 Orientation Process: Chief Bernette went over the proposed changes to this SOP. Several changes were suggested and agreed upon. Motion made by Mike Nowak and seconded by Cory Jeffers to approve as posted on the website with the agreed changes. Motion passed on a roll call vote 17-0

SOP 207 Uniforms: Chief Bernette went over the proposed changes to this SOP. Motion made by Mike Nowak and seconded by John Andersen to approve as posted on the website. Motion passed on a roll call vote 17-0

SOP 500 Response System: Chief Bernette went over the proposed changes to this SOP. Several changes were suggested and agreed upon. Motion made by Mike Nowak and seconded by Clayton McTaggart to approve as posted on the website with the agreed changes. Motion passed on a roll call vote 17-0

SOP 501 MABAS and MA Calls: Chief Bernette went over the proposed changes to this SOP. Motion made by Mike Nowak and seconded by Josh Rihn to approve as posted on the website. Motion passed on a roll call vote 17-0

SOP 512 Airport Response: Chief Bernette went over the proposed changes to this SOP. Motion made by John Andersen and seconded by Charles Holloway to approve as posted on the website. Motion passed on a roll call vote 17-0

SOP 1000 EMS General Rules: Chief Bernette went over the proposed changes to this SOP. Motion made by Mike Nowak and seconded by Cory Jeffers to approve as posted on the website. Motion passed on a roll call vote 17-0

SOP 1005 Interfacility Transfers: Chief Bernette went over the proposed changes to this SOP. Motion made by Cory Jeffers and seconded by Jim Campbell to approve as posted on the website. Motion passed on a roll call vote 17-0

SOP 1006 Lower Level of Care Transport: Chief Bernette went over the proposed changes to this SOP. Motion made by Mike Nowak and seconded by Josh Rihn to approve as posted on the website. Motion passed on a roll call vote 17-0

SOP 1008 Controlled Substance Account: Chief Bernette went over the proposed changes to this SOP. Motion made by John Andersen and seconded by Charles Holloway to approve as posted on the website. Motion passed on a roll call vote 17-0

SOP 1012 EMS 28 Day Schedule: Chief Bernette went over the proposed changes to this SOP. Several changes were suggested and agreed upon. Motion made by Cory Jeffers and seconded by John Andersen to approve as posted on the website with the agreed changes. Motion passed on a roll call vote 17-0

SOP 1015 BI-ANNUAL MEDIC RIG CLEANING: Chief Bernette went over the proposed changes to this SOP. Several changes were suggested and agreed upon. Motion made by Cory Jeffers and seconded by Charles Holloway to approve as posted on the website with the agreed changes. Motion passed on a roll call vote 17-0

SOP 2000 1 Limited Term Employee: Chief Bernette went over the proposed changes to this SOP. Motion made by Mike Nowak and seconded by Samantha McTaggart to approve as posted on the website. Motion passed on a roll call vote 17-0

#### **Health and Safety Topic**

Bob Kaspar, on an interim basis, has been selected to fill the position of Health and Safety Officer as outlined in SPS 330.

#### Training Concerns:

Fire Tactics – no update given by committee

2021 Training Schedule: Training topics for next year will be talked about at the next.

Health Concerns: Nothing was reported

Safety Concerns: Nothing was reported

Near Misses to report: Nothing was reported

**Next Meeting Date and Location:** 9/9/2021 at 18:30 hours.

**Adjournment:** Motion made to adjourn at 20:15 by Cory Jeffers and seconded by John Andersen. Motion carried on a unanimous voice vote.