

**Chippewa Fire District Board Meeting Minutes
July 21, 2020, at 19:00 – Chippewa Fire District**

1. **Meeting called to order by Mr. Staber** per Chapter 19.84 and Chapter 19.85(1)(c) of the Wisconsin State Statutes at 19:00.
2. **Roll Call:** The following members answered present: Mr. Larry Marquardt, Mr. Gary Spilde, Mr. Wayne Miller, Mr. Dave Staber, and Mr. Tom Zwiefelhofer. Mr. Dennis Dvoracek was absent.
3. **Approve Minutes: Mr. Spilde made a motion to approve the June 21, 2020, Board Meeting Minutes, seconded by Mr. Marquardt.** Motion carried on a unanimous voice vote.
4. **Public Comments:** None
5. **Convene to Closed Session** per Chapter 19.85(1)(c), Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Employee Agreements and Wage Scale Agreement) **Motion made by Mr. Spilde to convene to closed session, seconded by Mr. Miller.** Motion carried on a unanimous roll call vote. Convened at 7:02.
6. **Re-Convene to Open Session** and announce any action taken. **Motion made by Mr. Zwiefelhofer to re-convene to open session, seconded by Mr. Spilde.** Motion carried on a unanimous roll call vote. Convened at 7:32. Mr. Staber moved to item 7A,B,C,D for action taken.
7. **Old Business:**
 - A. Discuss Fire Chief, Scott Bernette Employee Agreement. **Mr. Zwiefelhofer made a motion to approve Employee Agreements for Rita Erickson, Rebecca Shervey, and Scott Bernette as presented, seconded by Mr. Marquardt.** Motion carried on a voice vote. Mr. Miller abstained.
 - B. Discuss Administrative Assistant, Rita Erickson Employee Agreement.
 - C. Discuss Tank Inspector, Rebecca Shervey Employee Agreement.
 - D. Discuss EMS/Fire Career Wage Scale and Benefit Agreement. **Mr. Marquardt made a motion to table this item to August meeting, seconded by Mr. Spilde.** Motion carried on a unanimous voice vote.
 - E. Discuss Fire District 2021 Budget Options. Mr. Bernette presented budget option 5 & 6. Discussion on the increase of percent, increase of EMS income for budget purpose. **Mr. Spilde made a motion to use Option 6 as a direction for the 2021 Budget process, seconded by Mr. Zwiefelhofer.** Motion carried on a roll call vote. Mr. Miller abstained.
 - F. Discuss PDA Appraisal Report. Mr. Miller stated he would like to set up a meeting with the Fire Board and Town of Wheaton Board to go over the items that was appraised. Town of Wheaton has questions on what was appraised and not appraised. Discussion on a meeting date. Miscellaneous items did not get addressed.

8. **New Business:**

- A. Discuss/Act on Equipment not included on the PDA Equipment Appraisal. This item was not needed.
- B. Discuss/Act on Changes to SOP 105, Organization and Operation. **Mr. Spilde made a motion to approve SOP 105 with the noted changes, seconded by Mr. Marquardt.** Motion carried on a unanimous voice vote.
- C. Discuss/Act on Changes to SOP 500, Box Response System. **Mr. Zwiefelhofer made a motion to approve SOP 500 with the noted changes, seconded by Mr. Staber.** Motion carried on a unanimous voice vote.
- D. Discuss/Act on Changes to SOP 1013, Ambulance Maintenance. Item held off for now.
- E. Discuss/Act on Sale of District Equipment-District Van. Mr. Miller expressed concerns on how Medic 2 was sold prior to 1/1/21. Mr. Miller stated the Town of Wheaton would withhold the second half of EMS levy money until this is straightened out. Mr. Roshell stated his point on the equipment that Town of Wheaton doesn't have because of lack of training of Wheaton members. Mr. Miller asked to use Mark's van until the end of the year. Discussion of the van and replacement vehicle for Mark. **Mr. Spilde made a motion to approve the use of the van by Town of Wheaton and purchase a F150 vehicle for Mark Roshell, seconded by Mr. Zwiefelhofer.** Motion carried on a unanimous roll call vote.
- F. Discuss/Act on EMS Equipment. Mr. Miller asked about the EMS supplies from Medic 2. Discussion on the equipment/supplies from Medic 2. Mr. Miller will work with the Fire District for equipment replacement. **Mr. Spilde made a motion to approve returning only the equipment the Town of Wheaton members are trained on, seconded by Mr. Marquardt.** Motion carried on a unanimous roll call vote.

9. **Approve Checks and Financial Statement: Mr. Spilde made a motion to approve Checks and Financial Statement, seconded by Mr. Miller.** Motion carried on a unanimous roll call vote.

10. **Chiefs Report:** Report Attached.

11. **Comments from Board Members:** Mr. Miller will ask the members if they are interested in using the van for a Medic unit. Mr. Staber informed the bridge on 195th is closed.

12. **Next Meeting:** August 18th, 2020, at 19:00-Chippewa Fire District.

13. **Adjournment: Mr. Spilde made a motion to Adjourn, seconded by Mr. Zwiefelhofer.** Motion carried on a unanimous voice vote. Meeting adjourned at 20:43.

Draft minutes to be approved at the August 18, 2020, Meeting.

Minutes Submitted by:

Rita Erickson, Assistant Secretary/Treasurer