

**Chippewa Fire District Fire Commission Board Meeting Minutes
Tuesday, January 26, 2021, at 6:00 pm – Zoom/District Meeting.**

1. **Meeting called to order by Ms. Cance** according to Chapter 19.84 and Chapter 19.85(1)(c) of the Wisconsin State Statutes at 6:00 pm.
2. **Roll Call:** The following members answered present: Mr. Rod Koplitz, Ms. Sue Cance, Mr. Norb Dienger and Mr. Tom Zwiefelhofer.
3. **Approve Minutes: Mr. Koplitz made a motion to approve the July 28, 2020, Fire Commission Meeting Minutes, and January 14, 2021, Special Meeting Minutes, seconded by Mr. Dienger.** Motion carried on a unanimous voice vote.
4. **Public Comments:** None.
5. **Convene to Closed Session** per Chapter 19.85 (1)(c), Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. **Mr. Zwiefelhofer made a motion to convene to closed session, seconded by Mr. Koplitz.** Motion carried on a unanimous roll call vote. Convened at 6:03.
6. **Re Convene to Open Session**, and announce any action taken. **Mr. Dienger made a motion to re convene to open session, seconded by Mr. Koplitz.** Motion carried on a unanimous roll call vote. Re convene at 6:25. **Ms. Cance made a motion to approve the hiring process for the Fire Chief to be able to accept applications year-round, the ability to negotiate wages, and to use the same hiring process used for the non-career employees, seconded by Mr. Koplitz.** Motion carried on a unanimous voice vote.
7. **Personnel Appointments, Promotions, and Departures:** Mr. Bernette presented his update of new members and members that have resigned from the District. Report attached to the minutes. **Mr. Dienger made a motion to approve personnel appointments, promotions, and departures report as presented, seconded by Mr. Zwiefelhofer.** Motion carried on a unanimous voice vote.
8. **Old Business:**
 - A. Discuss/Comment on Hearing Procedures. Discussion on the preliminary draft of the Hearing Procedures. Ms. Cance updated the information from the attorney on the hearing procedures. The Board agreed to keep the current procedure in place with SOP's. Ms. Cance will continue the updates with the attorney on the hearing procedures.
9. **New Business:**
 - A. Discuss/Act on Commission Voting Procedure. Discussion on a couple of options for voting. **Mr. Zwiefelhofer made a motion to a 4 Board member vote, a tie vote is a failed vote, seconded by Ms. Cance.** Motion carried on a unanimous voice vote.
 - B. Discuss/Act on Fire Commission By-Laws. Discussion on the updates to the bylaws. **Mr. Koplitz made a motion to omit the second sentence from section Appointments to the Board, Term of Office, change the meeting day and time to the 4th Tuesday at 6:30pm, and complete the sentence under Parliamentary Procedures Employed, seconded by Mr. Zwiefelhofer.** Motion carried on a unanimous voice vote.
10. **Chief's Report:** Mr. Bernette presented his report. Report attached to the minutes.
11. **Next Meeting Date and Location:** April 27, 2021, at 6:30 pm.
12. **Adjournment: Mr. Dienger made a motion to Adjourn, seconded by Mr. Zwiefelhofer.** Motion carried on a unanimous voice vote. Meeting adjourned at 7:08 pm.
Draft minutes to be approved at the April 27, 2021, Meeting.

Minutes Submitted by:

Rita Erickson, Recording Clerk