

**Chippewa Fire District Fire Commission Board Meeting Minutes**  
**Thursday, February 8, 2018, at 6:30 pm – Village of Lake Hallie**

1. **Meeting called to order by Mr. Eckes** according to Chapter 19.84 and 19.85(1)(g) of the Wisconsin State Statues at 6:31 pm.
2. **Roll Call:** The following members answered present: Mr. Jerre Eckes, Ms. Sue Cance, Mr. Dale Hayden, and Mr. Norb Dienger, and Mr. Kim Knutson.
3. Discussion on proposed changes to SOP 105 related to reorganization of Department and Elimination of Deputy Chief of Fire Prevention position. Mr. Eckes asked that Mr. Bernette to review and update the board of the information as to changes to SOP 105 with the elimination of the Deputy Chief of Fire Inspection position. Mr. Bernette expressed the change is needed to create efficiency and clarification in the chain of command.
4. Convene to closed session per Wis. Stats. 19.85(1)(g) to confer with legal counsel who is rendering advice concerning litigation strategy for the same to be adopted by the body with respect to threatened litigation related to claim of John Andersen. **Motion made by Ms. Cance to convene to closed session, seconded by Mr. Dienger.** Motion carried on a unanimous roll call vote. Convened at 6:45 pm.
5. Re-Convene to open session and discuss/take action if necessary on closed session item. **Mr. Dienger made a motion to re-convene to open session, seconded by Mr. Hayden.** Motion carried on a unanimous roll call vote. Re-convene at 7:58 pm. **Mr. Knutson made a motion that there were not sufficient budgetary and efficiency reasons to abolish the Deputy Chief position and further move that Mr. Andersen be reinstated to the Deputy Chief of Fire Inspection position, with back pay, and such back pay being conditioned upon approval of back pay by the Fire Board, seconded by Ms. Cance.** Motion carried on a voice vote. Mr. Eckes-abstain and Mr. Dienger-nay.

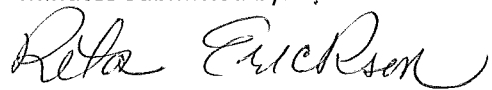
**Ms. Cance made a motion to amend SOP 105 Section 3 (1)(2)(5) regarding Deputy Chief of Fire Inspections, seconded by Mr. Knutson.** Motion carried on a unanimous voice vote.

6. **Old Business:**
  - A. **Discuss/Act on proposed changes to SOP 105 related to Organization and Operations.** Mr. Eckes reviewed the highlighted changes to SOP 105. **Ms. Cance made a motion to approve the noted changes, except for page 5 on SOP 105, seconded by Mr. Knutson.** Motion carried on a unanimous voice vote.
  - B. **Discuss/Act on proposed changes to SOP 1101 related to Fire Inspection.** Mr. Eckes reviewed the SOP highlighted areas. **Mr. Hayden made a motion to approve SOP 105 as stated, seconded by Mr. Knutson.** Motion carried on a unanimous voice vote.
  - C. Discuss/Act on proposed changes to SOP 2007-0 related to Tank Inspector-Career. Mr. Eckes reviewed the highlighted areas. **Ms. Cance made a motion to approve SOP 2007-0 to include the following, Chain of Command B – Reports to the Deputy Chief of Fire Prevention/Inspection or in the absence follow the District Chain of Command, and D- when not acting within scope of this positions, member(s) will revert back to the station assigned to follow the District Chain of Command, such as personal leave, etc., seconded by Mr. Knutson.** Motion carried on a unanimous voice vote.
  - D. Discuss/Act on proposed changes to SOP 2007-1 related to Tank Inspector-Part time. **Mr. Hayden made a motion to approve SOP 2007-1 to include Chain of Command (c ) reports to the Deputy Chief or in the absence the District Chain of Command, seconded by Ms. Cance.** Motion carried on a unanimous voice vote.

7. **Adjournment:** Mr. Dienger made a motion to Adjourn, seconded by Mr. Hayden. Motion carried on a unanimous voice vote. Meeting adjourned at 8:16 pm.

Draft minutes to be approved at the April 23, 2018, Meeting.

Minutes Submitted by:

A handwritten signature in cursive script that reads "Rita Erickson". The signature is written in black ink and is positioned below the text "Minutes Submitted by:".

Rita Erickson, Recording Clerk