

Chippewa Fire District  
District Officers Meeting Minutes  
November 7th, 2019 at 19:30 Town of Howard - Station 6

1. **Meeting called to order** by Chief Scott Bernette at 19:30 hours with 12-Officers and 1-member present.
2. **Approve Last Meeting Minutes** – Motion made by Chuck Smith and seconded by Mike Nowak to approve as posted on the website with correction of the date in Number seven to 9/12/2019. Motion passed on a unanimous voice vote.
3. **Training:** postponed until January 2<sup>nd</sup> Meeting – DVD player issues.
4. **Old Business:**
  - A. The IAMResponding Software update – Chief Bernette gave an update on the training county dispatchers are getting, notifications from IAR, and West Tower problems. Looking to get more info on the call in the comment section describing the call and possibly our BOX Number. Chuck Smith gave an update on the new radio system that will be installed for the county possible in 2020
5. **New Business:**
  - A. Combining Health and Safety Meetings with District Fire Officers Meetings: Discussion was had on the combining of these meetings and starting at 1900 hours. Motion made by Mike Nowak and seconded by Chuck Smith to combine the meetings. Motion passed on a unanimous voice vote.
  - B. Town of Wheaton Update: The Chippewa Fire District has received a letter from the Town of Wheaton stating that they wish to leave the Fire District. The Town of Wheaton will remain as a stakeholder within the Fire District until December 31, 2020. If you are asked to comment or are questioned about the departure of the Town of Wheaton, you are to direct those comments or questions to the Chief Bernette. Chief Bernette will address these comments as directed by the Fire Board of Directors of the Chippewa Fire District. It is expected that all members of the Chippewa Fire District will conduct themselves in a professional manner. It is expected that members will respond to calls as requested per SOPs. It is expected that members will follow the Chippewa Fire District SOPs. The members assigned to Station 2 of the Chippewa Fire District have the option to remain with the Fire District by requesting a station transfer prior to December 31, 2020. If a member wishes not to remain with the Fire District, they have the option to submit a letter of resignation. If you have any question, you are encouraged to follow up with Chief Bernette.
  - C. EMR / EMT-B Sponsorship: Chief Bernette reviewed the current process under SOP 802. Suggested process from Cory Jeffers would be that the Stations be removed from the sponsoring of members for these classes. It was suggested that the Station Officers will interview possible applicant. The Station Deputy Chief will than make the recommendation to Assistant Chief assigned EMS duties. The Assistant Chief assigned EMS duties would than make the recommendation based on if there is funding available for sponsorship. General discussion followed on funding, payment options, and possible processes for this change. Motion made by Ron Wolf and second by Mike Nowak to change the current SOP for schooling and to remove the

stations from funding classes, District to fund classes if monies is available, and will be based on recommendation by the Station Officers. Motion passed on a unanimous voice vote.

D. District Volunteer Payroll (SOP 110 & SOP 111): Chief Bernette reviewed a possible change to the current payroll process suggested. All members being paid from the Fire Division would now submit a time card for all payable activities similar to the current process used for the EMS Division. General discussion followed on this topic. Andrew Wood suggested that we just use the current "Sign in Sheets" as the employee time sheet. Chief Bernette will follow up on this suggestion and bring it back to the next meeting.

6. Next Meeting Date and Location: Village of Lake Hallie – Station 1 on 1/2/2020 at 19:00 hours.

7. Adjournment: Motion made to adjourn at 20:21 by Mike Nowak and seconded by Duane Wallsch. Motion carried on a unanimous voice vote.