

Chippewa Fire District  
District Officers Meeting Minutes  
November 4th, 2020 at 18:30 Zoom Meeting

**Meeting called to order** by Chief Scott Bernette at 18:32 hours with the following Officers present: Scott Bernette, Mark Roshell, John Andersen, Charles Smith, Mike Nowak, Clayton McTaggart, Ron Wolf, Mitch Bias, Robert Kaspar, Cory Jeffers, Josh Rihn, Jeff Frederick, and Duane Wallsch.

**Approve Last Meeting Minutes** – Motion made by Jeff Frederick and seconded by Josh Rihn to approve the August 13<sup>th</sup>, 2020 Officers Meeting Minutes as posted on the website. Motion passed on a roll call vote 13-0.

**Training:**

Principles of Modern Fire Attack: SLICE-RS Overview video online. Chief Bernette reminded the Officers to have all 2020 Officer training completed by December 20<sup>th</sup>, 2020.

**Old Business:**

MABAS Card updates for 2021: Chief Bernette went over the changes proposed from the Station Chiefs. The cards have been submitted to Div 132 President Mr. Matthews on September 22<sup>nd</sup>, 2020 to send out to the departments listed to see if there are any issues with providing the requested resources. No corrections were noted at this time. Chief Bernette will send the cards to County Dispatch to have them start loading the new cards for January 1, 2021.

Quick Reference Sheet updates for 2021 (aka BOX Assignment Sheet): Chief Bernette reviewed the vehicle assignments for responding to calls in 2021. No corrections suggest so this will stand as posted with an effective date of January 1, 2021.

MOG 3401 Vehicle Extrication updates: Deputy Chief Jeffers went over the proposed changes. The proposed changes will follow the current skills outlined in the Firefighter II curriculum. DC Jeffers also went over the new training area at Station 3 that was setup for vehicle extrication. No issues noted during discussions on this topic. DC Jeffers will email the changes to Chief Bernette for the final approval at the next meeting.

**New Business:**

2021 Fire Training Schedule: Chief Bernette went over the proposed schedule for fire training. Discussion was had about the topics with several additional pump operations to be added. Chief Bernette also reminded the Officers that in 2021, all members will need to complete their Annual Vehicle & Equipment Proficiency Check off Sheet by October 1, 2021.

Officer Elections for 2021: Discussion was had about how to complete this as the District is not currently meeting in person do to COVID-19. Chief Bernette explained that the current members up for election would remain in their position until we can proper post, except applications, and vote on these positions. This decision is being made in the best interest of the District as referenced in SOP 101.

SOP 104 Qualification and Membership updates: Chief Bernette went over the proposed changes to the policy. Discussion was had about the proposed changes. Motion made by Cory Jeffers and seconded by Bob Kaspar to approve the changes posted on the website and several made during the discussion as noted. Motion passed on a roll call vote 13-0.

SOP 2001 Probationary Firefighter updates: Chief Bernette went over the proposed changes to the policy. Discussion was had about the proposed changes. Motion made by Chuck Smith and seconded by Cory Jeffers to approve the changes posted on the website with one change made during the discussion as noted. Motion passed on a roll call vote 13-0.

SOP 2001-1 Probationary Motor Pump Operator updates: Chief Bernette went over the proposed changes to the policy. Motion made by Cory Jeffers and seconded by Bob Kaspar to approve the changes posted on the website. Motion passed on a roll call vote 13-0.

SOP 2002 0 Entry Level Firefighter updates: Chief Bernette went over the proposed changes to the policy. Discussion was had about the proposed changes and or to eliminate this SOP. Officers strongly felt members need more than Entry Level Firefighter to be on the District. Motion made by Bob Kaspar and seconded by Duane Wallsch to eliminate SOP 2002 0 Entry Level Firefighter and require new members to complete Firefighter I with their probationary period. Motion passed on a roll call vote 13-0.

SOP 2002 1 Firefighter 1 Chief Bernette went over the proposed changes to the policy. Discussion was had about the proposed changes. Motion made by Cory Jeffers and seconded by Bob Kaspar to approve the changes posted on the website with several changes made during the discussion due to the removal of SOP 2002-0 as noted. Motion passed on a roll call vote 13-0.

SOP 2002 2 Firefighter 2 updates: Chief Bernette went over the proposed changes to the policy. Motion made by Chuck Smith and seconded by Mike Nowak to approve the changes posted on the website. Motion passed on a roll call vote 13-0.

### **Health and Safety Topic**

Training Concerns: Effective January 1, 2021, Training Officers will now be required to submit an outline of the monthly training to their Deputy Chief at least 1 week prior to the scheduled training. Training Officers will be paid 1 hour for prep time to complete this outline. The outline will also be turned into the Fire Chief with the sign up sheet when the training is completed.

Safety Concerns: No concerns noted at this time.

Near Misses to report: No concerns noted at this time.

**Next Meeting Date and Location:** 12/3/2020 via Zoom at 18:30 hours.

**Adjournment:** Motion made to adjourn at 19:40 by Cory Jeffers and seconded by Mike Nowak. Motion carried on a unanimous voice vote.