

Chippewa Fire District
District Officers Meeting Minutes
July 11th, 2019 at 19:30 – Town of Lafayette – Station 3

1. **Meeting called to order** by Chief Scott Bernette at 1930 hours with 11 Officers present.
2. **January Meeting Minutes** – Motion made by Jeff Frederick and seconded by Chuck Smith to approve as posted on the website. Motion passed on a unanimous voice vote.
3. **Training:** Training was held on SPS 330 FIRE DEPARTMENT SAFETY AND HEALTH STANDARDS Subchapter VIII — Protective Clothing and Equipment
4. **Old Business:**
 - A. The IAmResponding Software update - John Andersen stated that there is an upcoming phone conference call at the end of July to talk about a start date for the use of the software. County IT is close to working out the major obstacle that has put this on hold as the new dispatch software is being implemented. Chief Bernette gave an updated to who has been entered in to the software and what is still needed from station Chiefs to complete this task. Also covered was how to create and edit a members profile, how to login to the software from a pc, installing and use the app, several message features. Still looking into option of a grant for Samsung 55" WIFI Smart TV 1 for each station which will allow for the app to be put on the TV. More on this topic and training at the next meeting.
 - B. Update on Over the Road & Vehicle Skill Sheets – Recap of what was talked about at the Health and Safety Committee; Station 1 reported that they are almost completed. Station 3 reported that they are two-thirds completed at this time. Station 6 reported that they are about halfway completed at this time. There was no report given for Station 2 at this time. Completion date is set for October 1st, 2019 per SPS 330. Members that have not completed their driving and or driving/pumping with documentation turned in by 10/1/2019 will not be authorized to operate District vehicles emergent until completed to comply with SPS 330.
5. **New Business:**
 - A. Updates to SOP 100 Definitions: Chief Bernette went over the proposed changes to the policy. Motion was made by Cory Jeffers and seconded Duane Wallsch to approve as posted on the webpage for Board approval. Motion carried on a unanimous voice vote.
 - B. Updates to SOP 110 EMS Division Comp: Chief Bernette went over the proposed changes to the policy. There were several changes made by the officer's present. Motion was made by Cory Jeffers to approve with the correction made and repost it on the web page for Board approval and seconded Duane Wallsch. Motion carried on a unanimous voice vote.
 - C. Updates to SOP 111 Fire Division Comp: Chief Bernette went over the proposed changes to the policy. There were several changes made by the officer's present. Motion was made by Cory Jeffers to approve with the correction made and repost it on the web page for Board approval and seconded Jeff Frederick. Motion carried on a unanimous voice vote.
 - D. Updates to SOP 117 Seniority: Chief Bernette went over the proposed changes to the policy. There were several changes made by the officer's present. Motion was made by Cory Jeffers to approve with the corrections made and repost it on the web page for Board approval and seconded Jeff Frederick. Motion carried on a unanimous voice vote.

- E. Updates to SOP 1005 Interfacility Transfers: Chief Bernette went over the proposed changes to the policy. There were several changes made by the officer's present. Motion was made by Jeff Frederick to approve with the corrections made and repost it on the web page for Board approval and seconded Dan Enestvedt. Motion carried on a unanimous voice vote.
 - F. Updates to SOP 1012 EMS 28 Day Schedule: Chief Bernette went over the proposed changes to the policy. There were several changes made by the officer's present. Motion was made by Cory Jeffers to approve with the corrections made and repost it on the web page for Board approval and seconded Chuck Smith. Motion carried on a unanimous voice vote.
 - G. Updates to SOP 1020 EMS DUTY TRAINING: Chief Bernette went over the proposed changes to the policy. Motion was made by Cory Jeffers to approve as posted on the web page for Board approval and seconded Chuck Smith. Motion carried on a unanimous voice vote.
 - H. Updates to SOP 1102 Inspection wages Fire and UST-AST: Chief Bernette went over the proposed changes to the policy. Motion was made by Jeff Frederick to approve as posted on the web page for Board approval and seconded Chuck Smith. Motion carried on a unanimous voice vote.
 - I. Update to SOP 2000 All Personnel: Chief Bernette went over the proposed changes to the policy. Motion was made by Mark Roshell to approve as posted on the web page for Board approval and seconded Chuck Smith. Motion carried on a unanimous voice vote.
 - J. New SOP 2001-1 Probationary Motor Pump Operator: Chief Bernette went over the proposed new policy. There were several changes made by the officer's present. Motion was made by Cory Jeffers to approve with the corrections made and repost it on the web page for Board approval and seconded Clayton McTaggart. Motion carried on a unanimous voice vote.
 - K. New SOP 2002-4 Entry Level Motor Pump Operator: Chief Bernette went over the proposed new policy. There were several changes made by the officer's present. Motion was made by Chuck Smith to approve with the corrections made and repost it on the web page for Board approval and seconded John Andersen. Motion carried on a unanimous voice vote.
 - L. New SOP 2002-5 Motor Pump Operator: Chief Bernette went over the proposed new policy. There were several changes made by the officer's present. Motion was made by Cory Jeffers to approve with the corrections made and repost it on the web page for Board approval and seconded Duane Wallsch. Motion carried on a unanimous voice vote.
 - M. Updating CFD Run Report form: Chief Bernette presented several suggested updated to the current form made by Josh Rihn, Mark Roshell, and Chief Bernette. Officers present approved of the suggested changes to improve the form. Chief Bernette to update the form on the webpage.
- Next Meeting Date and Location: Town of Howard - Station 6 on 9/05/2019 at 19:00 hours

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7. Adjournment: Motion made to adjourn at 21:49 by Erik Hennlich and seconded by Cory Jeffers. Motion carried on a unanimous voice vote.