

Chippewa Fire District  
District Officers Meeting Minutes  
March 7th, 2019 at 19:30 – Village of Lake Hallie – Station 1

1. **Meeting called to order** by Chief Scott Bernette at 1930 hours with 8 Officers present.
2. **Public Comments:** John Andersen and Cory Jeffers attended an event this evening and accepted a recognition award presented by the Girl Scouts on behalf of the Fire District. Mitch Bias shared with the group some information and dangers learned from the last fire investigation done as it relates to the new stainless steel black jacketed flex gas lines as well as the older yellow jacketed flex gas piping. Cory Jeffers stated they are in the process of planning the County Wide MABAS Drill which will be hosted by Chippewa Fire District. The plan will be to have a wild land response in the Town of Lafayette. Doug Matthews, MABAS Div 132 President, and Station 3 Officers are welcoming any and all help to plan this drill. Chief Bernette announced that Dennis Hutchison - DNR Cornell Ranger, is in the process of setting up a WDNR Structural Branch list. This team could be deployed as a regional resource for wildland fire. Currently looking for Officers interested with training in the future.

No other public comments were made.

3. **January Meeting Minutes** – Motion made by Cory Jeffers and seconded by Duane Wallsch to approve as posted on the website. Motion passed on a unanimous voice vote.
4. **Training:** SPS 330 FIRE DEPARTMENT SAFETY AND HEALTH STANDARDS: SPS 330.07 - Training and Education Program and SPS 330.08 - Minimum training and education standards.
5. **Old Business:**
  - A. The IAmResponding Software update - John Andersen stated that every department will get a MOU to sign or not sign to use the software. Currently, there is 8 departments that are looking to use this software. If a Department elects to use IAmResponding, the department would pay an annual user fee. The Fire District will be the single point contact for billing and then billing departments that plan to use this. IAmResponding still plan to go live January 2020. More on this topic at the next meeting.
  - B. Rescue Task Force: Capt. Ron Wolf was not present, so this topic is held over for the next meeting. Chief Bernette reported that MOG is in progress and there has been conversations on equipment to be ordered.
6. **New Business:**
  - A. SOP 104 Qualification and Membership - Fire Commission asked that the Officers review this SOP again and define “within a reasonable time frame” under Section I(A) & (B). Officers present decided to have it state 2 years from date of application. In section II(A)(1) the probationary period for new personnel to be changed to two (2) year unless shortened by the Station Deputy Chief and approved by the Fire Chief. Changes to be brought back at the next meeting.
  - B. CFD Run Report & Sign in Sheets (sop 101 & sop 105) Fire calls: IC or designee is to complete and fax the CFD Run Report (form is on webpage) to Station 1 per current SOP 101. Faxed reports will be place in Fire Chief Mail Box. All sign in sheets for fire calls training, meetings, EMS calls, & station/equipment Session (a.k.a. truck checks or work details), etc. are to be faxed to Station 1

after the event per current SOPs and to comply with SPS 330. All faxed CFD Run Reports and sign in sheets will be place in Fire Chief Mail Box.

7. Next Meeting Date and Location: Town of Wheaton - Station 2 on 5/2/2019 at 19:30 hours.
8. Adjournment: Motion made to adjourn at 20:43 by Cory Jeffers and seconded by Chuck Smith. Motion carried on a unanimous voice vote.