

**Chippewa Fire District Fire Commission Board Meeting Minutes
Tuesday, October 23, 2018, at 6:30 pm – Wheaton Fire Station**

1. **Meeting called to order by Mr. Eckes** according to Chapter 19.84 of the Wisconsin State Statutes at 6:30 pm.
2. **Roll Call:** The following members answered present: Mr. Jerre Eckes, Ms. Sue Cance, Mr. Dale Hayden, and Mr. Norb Dienger. Mr. Kim Knutson was absent.
3. **Approve Minutes:** Mr. Dienger made a motion to approve the July 30, 2018, Fire Commission Meeting Minutes, seconded by Ms. Cance. Motion carried on a voice vote.
4. **Public Comments:** Doug Matthews reminded the Commission of the expired term for the representative, Norb Dienger, from the Village of Lake Hallie. Mr. Matthews also presented the Commissioner Terms of Office information to Mr. Eckes. Adam Blaskowski voiced his concern with SOP policy changes and would like to see an SOP on creating SOP's. Mr. Eckes explained that the responsibility of creating and updating SOP's is with the Fire Chief.

Ms. Cance made a motion to table the July 30, 2018, Meeting Minutes until the Village of Lake Hallie has appointed a representative to the Commission, seconded by Mr. Hayden. Motion carried on a voice vote.

5. **Personnel Appointments, Promotions, and Departures:** Mr. Bernette presented his update of new members and members that have resigned from the District. Report attached to the minutes.
6. **Old Business:**
7. **New Business:**
 - A. Discuss/Act on SOP 101, General Rules and Regulations. Review and discussion of the noted changes to the SOP. This SOP tabled until next meeting for further review.
 - B. Discuss/Act on SOP 1004-A, Run Document Template. Review and discussion of the noted changes to the SOP. This SOP tabled until next meeting for further review.
 - C. Discuss/Act on SOP 1005, Interfacility Transfers. Review and discussion of the noted changes to the SOP. **Mr. Hayden made a motion to Approve SOP 1005 with the noted changes, seconded by Ms. Cance.** Motion carried on a voice vote.
 - D. Discuss/Act on SOP 1006, Lower Level of Care Transport. Review and discussion of the noted changes to the SOP. **Ms. Cance made a motion to Approve SOP 1006 with the noted changes, seconded by Mr. Hayden.** Motion carried on a voice vote.
 - E. Discuss/Act on SOP 1008, Controlled Substance Account. Review and discussion of the noted changes to the SOP. **Mr. Hayden made a motion to Approve SOP 1008 with the noted changes, seconded by Ms. Cance.** Motion carried on a voice vote.
 - F. Discuss/Act on SOP 1009, Patient Care. Review and discussion of the noted changes to the SOP. **Ms. Cance made a motion to Approve SOP 1009 with the noted changes, seconded by Mr. Hayden.** Motion carried on a voice vote.
 - G. Discuss/Act on SOP 1011, Reimbursement for Meals. Review and discussion of the noted changes to the SOP. **Mr. Hayden made a motion to Approve SOP 1011 with the noted changes, seconded by Ms. Cance.** Motion carried on a voice vote.
 - H. Discuss/Act on SOP 1012, EMS 28 Day Schedule. Review and discussion of the noted changes to the SOP. This SOP tabled until next meeting for further review.

- I. Discuss/Act on SOP 1013, Ambulance Maintenance. Review and discussion of the noted changes to the SOP. **Ms. Cance made a motion to Approve SOP 1013 with the noted changes, seconded by Mr. Hayden.**
Motion carried on a voice vote.
 - J. Discuss/Act on SOP 1014, Monthly EMS Training. Review and discussion of the noted changes to the SOP.
This item tabled until next meeting for further review.
 - K. Discuss/Act on SOP 1015, Bi-Annual Medic Rig Cleaning. Review and discussion of the noted changes to the SOP. **Mr. Hayden made a motion to Approve SOP 1015 with the noted changes, seconded by Ms. Cance.**
Motion carried on a voice vote.
 - L. Discuss/Act on SOP 1017, Crews Attending Station Meetings and Trainings. Review and discussion of the noted changes to the SOP. **Mr. Hayden made a motion to Approve SOP 1017 with the noted changes, seconded by Ms. Cance.** Motion carried on a voice vote.
 - M. Discuss/Act on SOP 1022, Student Field Experiences. Review and discussion of the noted changes to the SOP. **Ms. Cance made a motion to Approve SOP 1022 with the noted changes, seconded by Mr. Hayden.**
Motion carried on a voice vote.
8. **Chief's Report:** Mr. Bernette presented his report. Report attached to the minutes.
9. **Set Next Meeting Date and Location:** Fire Commission Meeting will be on Tuesday, January 22, 2019, at 6:30 pm at Lafayette Fire Station.
10. **Adjournment:** Ms. Cance made a motion to Adjourn, seconded by Mr. Hayden. Motion carried on a voice vote. Meeting adjourned at 9:18 pm.

Draft minutes to be approved at the January 22, 2019, Meeting.

Minutes Submitted by:



Rita Erickson, Recording Clerk