

**CHIPPEWA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
May 18, 2010**

Call to Order: The meeting was called to order by Chairman Lehmann at 7:00 p.m. , per s. 19.84 Wis. Stats.

Secretary Roll Call: The following members answered 'present': Mr. Steinmetz, Mr. Lehmann, Mr. Solberg, Mr. Rahn, and Mr. Schindler.

Approve Agenda: A motion to approve the agenda was made by Mr. Steinmetz / Mr. Schindler; motion passed by voice vote.

Recording Secretary: A motion to suspend the reading of the minutes from the April 20, 2010 Regular Board meeting and the May 11, 2010 Special Board meeting and accept them as presented was made by Mr. Steinmetz / Mr. Solberg; motion passed by voice vote.

Financial Report: Chief Neihart distributed and reviewed the financial report for the period ending April 30, 2010. There were no corrections or questions. A motion to accept the report, pay claims, and issue checks was made by Mr. Rahn / Mr. Steinmetz; motion passed by unanimous roll call vote.

Account Adjustments: None

Public Discussion: None

Old Business: **1) Consider RFP for ambulance chassis** – Chief Neihart explained there are no Ford diesel chassis available that are not already at an ambulance manufacturer; he also stated the Freightliner chassis may be heavier than necessary for transfer purposes. He recommended waiting until later this year when the 2011 Ford chassis become available. No Board decision made; item tabled for a future meeting. **2) Old Ladder 1 disposition update** - Chief Neihart advised the Board that the Bloomer Fire Department is waiting for the ladder to be inspected by Aerial Inspections Company; if it passes, payment will be forthcoming. **3) Review / approve Neihart agreement** - The agreement is still being reviewed by attorneys and was not available for approval by the Board. The possibility of a Special Meeting was mentioned. **4) Review SOP for equipment purchased by the stations** - Chief Neihart informed the Board that he is waiting for direction from the Board as to what should be in the SOP. Board discussion ensued, considering the purposes of fund-raisers, repair / replacement of purchased equipment, ownership for insurance purposes, etc. The consensus was to have the Deputy Chiefs discuss this with their stations, and among themselves, and then present ideas to the Board. **5) Review / approve recording secretary for the Fire Commission** – Chief Neihart and Mr. Rahn explained to the Board the difficulties experienced by the Fire Commission in taking minutes themselves, and suggested a recording clerk's position. There was no objection from the Board. A motion to approve the position of Recording Clerk for the Fire Commission, allow compensation at the rate of \$50.00 per meeting, and to nominate Doug Matthews to the position was made by Mr. Rahn / Mr. Steinmetz; motion passed by voice vote. **Review Audit Report** - Chief Neihart distributed and summarized a draft version of the 2009 audit, as prepared by Wipfli LLP. Mr. Rahn wondered why no members of the Board were invited to meet with the auditor prior to the issuance of the report, as done in previous years. Chief Neihart also distributed an EMS revenue summary from LifeQuest for the year 2009, as well as for the first four months of 2010, for the Board's review. The final audit will be ready for the June Board meeting.

New Business: None

Training: Chief Neihart stated the normal monthly station training continues, but the CVTC classes won't be starting until later in the summer. He advised there probably will be the CVTC's summer "Fire Academy" classes. The next Entry Level class will be held in Chippewa County, moving from station to station. The grain bin entrapment training class was a very good class; the total cost to the District will be approx. \$2,000, plus a motel room for a night.

Chief's Report: **1)** - The Fire Commission will be holding interviews on June 1, 3, and 10 for filling the vacant FF/P position. **2)** - The DNR grant applications are available; the District will apply for funding for another pump/ tank/ and foam system slide-in unit for the current Tank Inspector's truck (which will be

replaced next year); this new brush truck will be at Station #3, with the current Brush 3 being sold. **3)** – The Assistance to Firefighters Grant application period is now open. The Deputy Chiefs are requesting more sets of new turn-out gear; we will also be asking for a new, large-capacity washing machine designed for cleaning turn-out gear. This grant will require a 5% match by the District, if awarded.

Board Open Discussion: 1) – Mr. Schindler asked the Board for comments regarding the letters the entities received from the City of Chippewa Falls offering contracted EMS and fire suppression services. Mr. Lehmann stated the letter's intent was to explore sharing of services. Mr. Rahn reminded the Board that it was as recipients of contracted services that was the reason the Fire District was formed 33 years ago. **2)** – Mr. Solberg asked if the LifeQuest data had the income from transfers broken out; Chief Neihart said it was not, but it could be obtained easily from them.

Adjournment: A motion to adjourn was made by Mr. Solberg / Mr. Rahn; motion passed by voice vote at 8:23 p.m.

Submitted for Approval,

Doug Matthews
Recording Clerk